

Scrum Master

Roles and Responsibilities

- Lead standing development teams to deliver high-quality working software using Agile framework
- Improve quality and increase velocity of software delivery
- Collaborate with various stakeholders, user communities, and project teams
- Conduct iteration planning meetings
- Track iteration progress
- Increase team efficiency
- Track and report velocity
- Facilitate daily stand-up
- Provide status reporting
- Facilitate estimation meetings and release planning meetings
- Help product owners in prioritization
- Manage and facilitate delivery within an iteration
- Work with Product Managers on overall timeline
- Track daily team progress – story status, velocity, board
- Project team capacity
- Track Product Manager story readiness (e.g. stories ready to play)
- Raise relevant issues to project management, such as Project Manager, Technical Manager, Product Manager, etc.
- Own project burn-up/metrics (velocity tracking/forecasting)
- Support team and remove internal blockers
- Facilitate intra-team communication
- Manage storyboard and story management tool
- Facilitate all iteration planning sessions, story time, iteration open/close, and daily stand-up meetings
- Facilitate retrospectives (team alternates each retro)
- Promote team building and accountability
- Facilitate team "norming" sessions
- Create iteration open/close deck
- Work with team to ensure process quality & continual improvement
- Encourage self-empowered teams
- Ideal project allocation: fully dedicated

Skills and Qualifications

- Proven success with at least 2-3 years using the Agile framework, preferably in the role of Iteration Manager

Required Skills

- 1+ years of practical experience in software development
- High energy with a passion and enthusiasm for Agile methodologies
- Flexible work and leadership style to maximize team performance.
- High-level technical familiarity with distributed systems and web technologies
- CSM certification is a plus
- Subject matter expertise in retail/ecommerce is a plus
- Superb written and spoken communication skills, as well as presentation skills, are required for conducting iteration planning meetings, hosting demonstrations, and facilitating retrospectives with team members and stakeholders alike